



# EMPLOYMENT APPLICATION

1151 Pacific Avenue  
P (805) 385-4100

**This Company is committed to a policy of equal employment opportunity and considers all persons without regard to race, color, religion, age, sex, national origin, disability, sexual orientation, marital status or any other legally protected classification as defined by city, state, and federal law.**

(Please Print)

Position(s) Applied For: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Referral Source: [ ] Advertisement [ ] Friend [ ] Relative [ ] Employment Agency [ ] Walk-In  
[ ] Employee: \_\_\_\_\_ [ ] Web

Hiring Manager/Supervisor: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Address: \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_

Can we contact you at work? [ ] Yes [ ] No  
Can we forward your application to other affiliates: [ ] Yes [ ] No  
If you are under 18, can you furnish a work permit? [ ] Yes [ ] No  
Have you ever filed an application with us before? [ ] Yes [ ] No If yes, give date: \_\_\_\_\_  
Have you ever been employed with us before? [ ] Yes [ ] No  
If yes, give date: \_\_\_\_\_  
Are you employed now? [ ] Yes [ ] No  
Have you signed a non-compete agreement? [ ] Yes [ ] No  
May we contact your present employer? [ ] Yes [ ] No  
Are you available to work weekends/night shifts? [ ] Yes [ ] No Preference: \_\_\_\_\_  
Are you available to work overtime, if necessary? [ ] Yes [ ] No  
If hired, on what date can you start work? \_\_\_\_\_  
List any relatives employed by PinnPACK: \_\_\_\_\_

Are you available for work: [ ] Full Time [ ] Part Time [ ] Temporary/Seasonal

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in the United States? [ ] Yes [ ] No

Do you have any limitation on your ability to perform the duties of the job for which you are applying?  
[ ] Yes [ ] No If Yes, please explain: \_\_\_\_\_

**EDUCATION**

	High School	College/University	Graduate/Professional
School Name			
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree			
Describe Course of Study			
Describe Specialized Training, Apprenticeship, Skills and Extra-Curricular Activities			
Honors Received			

List professional trade, business or civic activities and offices held (exclude those which indicate race, color, religion, sex, age, ancestry or national origin):

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**SPECIAL SKILLS AND QUALIFICATIONS**

Summarize special skills and qualifications acquired from employment or other experience:

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**FOREIGN LANGUAGES**

Please list the foreign languages in which you are proficient:

Language: \_\_\_\_\_  Speak  Read  Write  
 Language: \_\_\_\_\_  Speak  Read  Write

**EMPLOYMENT EXPERIENCE**

Start with your present or last job

Employer:	Dates: From:	To:
Address:		
Phone:	Work Performed:	
Job Title:	Supervisor:	Reason for Leaving:
Employer:	Dates: From:	To:
Address:		
Phone:	Work Performed:	
Job Title:	Supervisor:	Reason for Leaving:
Employer:	Dates: From:	To:
Address:		
Phone:	Work Performed:	
Job Title:	Supervisor:	Reason for Leaving:

**REFERENCES**

Give name, address and telephone number of three references that are not related to you and are not previous employers.

Name: <b>1.</b>	Phone:
Relationship:	Years Known:
Name: <b>2.</b>	Phone:
Relationship:	Years Known:
Name: <b>3.</b>	Phone:
Relationship:	Years Known:

<b>Authorization and Acknowledgment</b>
<p>I certify that the facts contained in this application are true and complete to the best of my knowledge. I also understand that grounds for my dismissal, if employed, would be falsified statements in this application. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. I understand and agree that if hired, my employment is for no definite period and that the employer follows an Employment-At-Will policy, in that the employer or I may terminate my employment at any time, for any reason applicable to state or federal laws. I understand that PinnPACK maintains a drug and alcohol free workplace, and that any offer of employment will be contingent upon full cooperation in the administration of any drug testing and a successful (negative) drug test result.</p>

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**

<b>Human Resource Use Only</b>				
<b>DATE RECEIVED IN HUMAN RESOURCES:</b>			<b>HR INITIAL:</b>	
<b>DATE OFFERED POSITION:</b>		<b>DATE ACCEPTED:</b>		
Title:	Grade:	Pay:	Start Date:	FLSA:
HR Rep:		New Hire Process Initiated:		